

South East Community Assembly

Thursday 11 October 2012 at 7.00 pm

**To be held at Beighton Welfare
Recreation Ground, High Street,
Sheffield, S20 1EA**

The Press and Public are Welcome to Attend

Membership

Councillors Ray Satur (Chair), David Barker, Isobel Bowler, Tony Downing, Denise Fox, Bryan Lodge, Karen McGowan, Helen Mirfin-Boukouris, Mick Rooney, Chris Rosling-Josephs, Jackie Satur and Ian Saunders

PUBLIC ACCESS TO THE MEETING

There are seven Community Assemblies which cover Sheffield; each is made up of the local Councillors from four wards. It is part of their remit to promote the local involvement of local people in the democratic process and to bring decision making closer to local people.

The formal meetings of the Community Assembly are open to the public and are the place where the Councillors make funding decisions as delegated by the Cabinet, relating to the priorities set out in the Community Plan and the Community Involvement Plan. They take place a minimum of 4 times per year, though more often, if required.

There is an opportunity for members of the public to ask questions and submit petitions at these meetings.

A copy of the agenda and reports is available on the Council's website at www.sheffield.gov.uk. You can also see the reports to be discussed at the meeting if you call at the First Point Reception, Town Hall, Pinstone Street entrance. The Reception is open between 9.00 am and 5.00 pm, Monday to Thursday and between 9.00 am and 4.45 pm. on Friday, or you can ring on telephone no. 2734552. You may not be allowed to see some reports because they contain confidential information. These items are usually marked * on the agenda.

Community Assembly decisions are effective six working days after the meeting has taken place, unless called-in for scrutiny by the relevant Overview and Scrutiny Committee, in which case the matter is normally resolved within the monthly cycle of meetings.

Further information on any of the agenda items can be obtained by speaking to either:

- David Luck, Community Assembly Manager
Tel: 0114 203 7898
Email: david.luck@sheffield.gov.uk
- Gillian Capewell, Democratic Services
Tel: 0114 273 5485
Email: Gillian.capewell @sheffield.gov.uk

**SOUTH EAST COMMUNITY ASSEMBLY AGENDA
11 OCTOBER 2012**

Order of Business

- 1. Welcome and Housekeeping**
- 2. Apologies for Absence**
- 3. Exclusion of Public and Press**
- 4. Declarations of Interest**
- 5. Minutes of Previous Meeting**
To approve the minutes of the meetings of the Assembly held on 5th July 2012.
- 6. Public Questions and Petitions**
To receive any questions or petitions from members of the public at the meeting.
- 7. Skelton Lane Highways Petition**
Report of the Highways Link Officer
- 8. Presentation on Becton School**
Wendy Dudley and David Caborn to present
- 9. Ward Report**
Verbal report of the South East Community Assembly Manager
- 10. Manager's Report**
Verbal report of the South East Community Assembly Manager
- 11. Dates of Future Meetings**
10th January 2013, 7.00 pm, at Birley Community College, Thornbridge Avenue (there will be a chance to 'Meet the Cabinet' on this evening from 5.00 pm- 6.30 pm)
27th March 2013, 7.00 pm- venue to be confirmed.

NOTE: The next meeting of the South East Community Assembly will be held on Thursday 10 January 2013 at 7.00 pm

ADVICE TO MEMBERS ON DECLARING INTERESTS AT MEETINGS

A new Standards regime was introduced on 1st July, 2012 by the Localism Act 2011. The new regime made changes to the way that your interests needed to be

registered and declared. Prejudicial and personal interests no longer exist and they have been replaced by Disclosable Pecuniary Interests (DPIs).

The Act also required that provision is made for interests which are not Disclosable Pecuniary Interests and required the Council to introduce a new local Code of Conduct for Members. Provision has been made in the new Code for dealing with “personal” interests.

Guidance on declarations of interest, incorporating regulations published by the Government in relation to Disclosable Pecuniary Interests, has been circulated to you previously, and has been published on the Council’s website as a downloadable document at [-http://councillors.sheffield.gov.uk/councillors/register-of-councillors-interests](http://councillors.sheffield.gov.uk/councillors/register-of-councillors-interests)

If at all possible, you should try to identify any potential interest you may have before the meeting so that you and the person you ask for advice can fully consider all the circumstances before reaching a conclusion on what action you should take.

Further advice can be obtained from Lynne Bird, Director of Legal Services on 0114 2734018 or email lynne.bird@sheffield.gov.uk